



Bellflower Unified School District

16703 South Clark Avenue, Bellflower, California 90706
(562) 866-9011, ext. 2180
www.busd.k12.ca.us

Thank you for your recent inquiry regarding employment in our school district. To apply, please complete and return this application to the Personnel Services Department. It is required that you include the following items with your application:

1. Resume
2. 3 letters of recommendation
3. Transcripts (photocopies acceptable at time of application)
4. Certification in meeting the basic skills requirements (one of the following)
 - Pass the CBEST
 - Pass both the CSET: Multiple Subjects Exam and CSET: Writing Skills Exam
 - Demonstrate proficiency via CSU's Early Assessment Program (EAP) in math and English
 - Pass CSU's ELM and EPT exams
 - Pass a Basic Skills Exam from another state
 - Demonstrate proficiency via the SAT or ACT exams
5. Printout of your credential(s) posted on the CTC website. Qualifications for a teaching credential vary from state to state and California no longer has reciprocity with other states. In California, an individual holding a valid out of state credential may be eligible for one of several types of Emergency credentials. This procedure is intended to provide the holder a year in which to pass the CBEST test and complete any coursework necessary to qualify for a California credential.

Because the number and type of open positions can change greatly during the months of June, July, August, and September, it is our practice to file applications received on the basis of credential authorization and indicated areas of interest. All applications on file are reviewed during the selection process. Due to the large number of applicants, you will be contacted only if you are invited to interview for a position with the district.

Applications are removed from the active file following the determination of staffing for each school year. **It is necessary to submit a new application for the next school year.**

The Bellflower Unified School District has 10 elementary schools (K-6) on a ten-month calendar. There are two high schools (7-12) on a ten-month calendar, one continuation high school on a year-round calendar and one educational center on a ten-month calendar. New teachers work a 185-day year. Student enrollment is approximately 13,000.

The district offers a choice of one of three medical plans, a choice of one of two dental plans, and vision insurance for the employee, spouse and qualified immediate dependents.

Thank you again for your interest. We look forward to receiving your completed application.



BELFLOWER UNIFIED SCHOOL DISTRICT

Personnel Services

16703 South Clark Avenue, Bellflower, CA 90706
 (562) 866-9011 * FAX (562) 867-6486 * www.busd.k12.ca.us

*Serving Bellflower,
 Cerritos and Lakewood*

CERTIFICATED EMPLOYMENT APPLICATION

PLEASE TYPE OR PRINT IN INK

NAME: _____
Last First Middle

CURRENT ADDRESS: _____
City Zip Code

MAILING ADDRESS: _____
 (If different than above) City Zip Code

E-MAIL ADDRESS: _____

Home Phone _____ Cell Phone _____ Work Phone _____

SOCIAL SECURITY NUMBER: _____

POSITION(S) APPLIED FOR: Subject(s), grade level(s)

_____ / _____ / _____
1st preference 2nd preference 3rd preference

Other subjects you are qualified to teach, activities to direct, or positions to fill are:

Check all applicable options: I am interested in Full Time Part Time 10 month 12 month Substitute employment

CALIFORNIA CREDENTIAL(S)/PERMIT(S) CURRENTLY HELD: *			
Exact Name of Credential	Services Authorized		
	Grade Levels	Subjects	Expiration Date

*If you do not hold a California credential/permit, but have applied for one, complete the above information using the last column to indicate the date you applied for your California credential/permit.

TEACHING EXPERIENCE: Total years teaching experience: _____

List all experience on this application. Do not substitute a resume for this section of the application. List the last position first. If you have less than 5 years of experience, show student teaching experience. Code the experience by type: R (regular), S (substitute), ST (student teaching). If the space provided is insufficient, identify your additional experience on a separate page and attach it to this application.

TYPE	DATES		GRADE LEVEL/SUBJECT	DISTRICT	MAILING ADDRESS
	FROM	TO			

Applicants new to Bellflower Unified School District must include copies of credential and the basic skills requirement (ex.CBEST).

ADDITIONAL QUESTIONS:

- Yes No Have you ever had any credential, application, permit, license or other document authorizing public school service or teaching suspended, revoked, voided, denied and/or otherwise rejected for cause in California or any other state or place?
- Yes No Have you resigned from or otherwise left public or private school employment to avoid investigation for alleged misconduct and/or dismissal in California or any other state or place?
- Yes No Have you ever been dismissed or not reemployed in any probationary or permanent teaching position at a public or private school?
- Yes No Are you the subject of an inquiry, disciplinary action, review or investigation, in any district or school, by a teacher licensing agency, or in the courts of California or any other state in connection with any alleged misconduct?
- Yes No Is any adverse action now pending against any credential you hold which authorizes public school services or teaching in California or any other state?
- Yes No Have you ever pleaded guilty or nolo contendere, or been convicted of any crime? (State law requires that all applicants prior to employment be fingerprinted and prohibits employment of any person convicted of certain sex and narcotic offenses). Except for the preceding, conviction is not an absolute bar to employment.

A yes answer to any of the above questions is not an absolute bar to employment.
 If you have answered yes to any of the questions above, you may wish to attach additional page(s) explaining your answer(s).

- Yes No Are you able to perform the essential job functions which may or may not require a reasonable accommodation?
- Yes No Can you, after employment, submit verification of your legal right to work in the United States?

EXPERIENCE OTHER THAN TEACHING:

TYPE OF WORK	INCLUSIVE DATES		NAME OF EMPLOYER	ADDRESS	PHONE (INCLUDE AREA CODE)
	FROM	TO			

PROFESSIONAL REFERENECE:

NAME	POSITION	PERSONAL PHONE (INCLUDE AREA CODE)

COLLEGE/UNIVERSITY EDUCATION:

NAME AND LOCATION	ATTENDED		GRADUATED		MAJOR(S)	MINOR(S)
	FROM	TO	DATE	DEGREE		

Number of semester units of graduate work beyond your Bachelor's degree: (1 quarter unit = 2/3 semester units) _____

Do you have any relatives employed by this district? If so, please list their names and relationship to you.

I HEREBY CERTIFY that all statements made herein are true and correct to the best of my knowledge and authorize investigation of all statements herein recorded and other related legal matters as may be necessary. I release from all liability persons and organizations responding to inquiries in connection with my application.

I FURTHER UNDERSTAND that falsification of any information provided on my application or in my interview(s) may result in immediate dismissal and that I am required to abide by all rules and regulations of the school district.

If employed, your Social Security Number will be used to identify your employee records and to report your retirement funds to the appropriate state and federal agencies. Disclosure of your number is mandatory upon employment, as required by Education Code 22400 and other related state and federal laws.

Signature of Applicant: _____ Date: _____

The Bellflower Unified School District does not illegally discriminate on the basis of ethnic group identification, religion, age, actual or perceived sex, color, sexual orientation, gender, race, ancestry, national, origin, mental or physical disability, or any other reason prohibited by State and Federal Discrimination Statues in any program or activity conducted by the District. Students/parents who have questions or concerns about the policy can contact the Director of Instructional Personnel at: (562) 866-9011 ext. 2180. 05/1/15