## Bellflower Unified School District

# **ERNIE PYLE ELEMENTARY SCHOOL**

# PARENT AND STUDENT HANDBOOK 2014-2015



14500 Woodruff Avenue Bellflower, California 90706 (562) 804-6528 FAX (562) 804-6530

> Lisa Paioni Principal

Standard of Excellence Nothing Less



## ERNIE PYLE ELEMENTARY SCHOOL

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Welcome to Ernie Pyle Elementary School. We invite you to join us in our commitment to providing an environment of educational excellence. A child's journey through school requires dedication from the parents, child and the learning community (school). For the journey to be a success, parents must support the importance of life-long learning. We are excited to have you as part of our school team and look forward to a most productive year.

The mission of the Bellflower Unified School District is to open the doors for all students to acquire the knowledge and develop the skills and attitudes that will empower them to:

- Become lifelong, active learners
- Demonstrate respect for themselves and others in a dynamic, diverse, and global society
- Become informed, productive, independent, and contributing citizens
- Perform successfully in their chosen field and in society

## We Believe that

- Every Student deserves to learn everyday
- Positive relationships and a strong sense of community connect students to learning
- All staff who challenge and care for students make a significant impact on students' lives
- Standard of Excellence, Nothing Less will be achieved from every individual in our learning community

## We Commit To

- Providing each student with an appropriate and challenging educational experience
- Maintaining a respectful environment that fosters learning through positive relationships among students, adults and our diverse community
- Hiring and retaining only the best educators and paraprofessionals while investing in their success
- Providing quality education based on high standards, effective practices, continuous improvement, and innovation

## ERNIE PYLE'S MISSION STATEMENT

We are a premier learning community that builds bright futures.

## **Vision Statement**

- We will provide a positive learning environment focused on high achievement for all students.
- We will implement a variety of instructional strategies, state of the art technology, and on-going assessments.
- All stakeholders (parents, students, staff and community) will contribute to the responsibility of achieving high expectations for all students.

## 2014-2015

## **HOME-SCHOOL COMPACT**

## Family-School Partnership

## The Student's Pledge:

I understand that education is important to me. I am the one responsible for my success.

## AS A STUDENT, I WILL BE RESPONSIBLE FOR THE FOLLOWING:

- 1. Coming to school on time, in uniform and being prepared to do my best.
- 2. Cooperating with everyone in the school.
- 3. Respecting myself and the rights of others.
- 4. Following all school and classroom rules.
- 5. Returning completed homework on time.
- 6. Spending time at home reading and studying.

## The Teacher's Pledge

I understand the importance of a quality education for every student and my role, as an educator and positive role model.

## AS A TEACHER, I WILL BE RESPONSIBLE FOR THE FOLLOWING:

- 1. Creating a safe, positive, and healthy learning environment. Providing a challenging and differentiated standards based instructional program that addresses the individual needs of all students.
- 2. Communicating openly with parents as well as all stakeholders on a regular basis.
- 3. Assigning appropriate homework that is tied to the learning that takes place in the classroom.
- 4. Encouraging students to read daily at school and at home. Participating in professional growth activities.

## The Parent's Pledge

I understand that my participation in my child's education will help his/her achievement and attitude.

## AS A PARENT, I WILL BE RESPONSIBLE FOR THE FOLLOWING:

- Promoting high standards and regular study habits by providing a quiet, suitable place for completing all homework.
- 2. Supporting the school's and teachers' homework, discipline and attendance policies.
- Making sure that my child gets adequate sleep and has a healthy diet which includes bringing a healthy snack to school.
- 4. Getting involved in my child's education through participation in school events, and conferences with my child's teacher.
- 5. Listening to or reading with my child every day.
- 6. Reading all school-home communications, contacting the school when I have questions or concerns, and attending scheduled parent conferences and meetings.

## AS A SCHOOL, WE WILL BE RESPONSIBLE FOR THE FOLLOWING:

- 1. Provide parents opportunities to ask questions, express concerns, and regularly engage in dialogue to ensure or assist with the success of their children.
- 2. Establish regular, two-way communication with families that focuses on the child's academic progress in reaching proficiency in grade-level standards.
- 3. Provide families with clear information on district and school issues including expectations for student behavior, achievement standards, NCLB requirements, available community resources and services for assisting families.
- 4. Provide clear two-way translated communications from home to school and from school to home.
- 5. Encourage families to regularly meet with teachers, the principal and other school staff to discuss classroom issues which concern them and share any ideas they may have to improve their children's learning.
- 6. Actively recruit parents and provide information for service on task forces, advisory committees, action teams, and other participatory activities.

## SCHOOL SCHEDULES



## SCHOOL OFFICE HOURS 7:30 a.m. - 4:00 p.m.

Supervision is not available before 8:05. Students should not arrive before 8:05 unless they are participating in the school breakfast program.

REGULAR DAILY SCHEDULE	Kindergarten through 6th	8:20 a.m 2:45 p.m.
SHORTENED DAY SCHEDULE	Kindergarten through 6th	8:20 a.m 1:25 p.m.
MINIMUM DAY SCHEDULE	Kindergarten through 6th	8:20 a.m 12:35 p.m.



## BREAKFAST SCHEDULE 7:45 a.m. - 8:05 a.m.

Gates open at 7:45 for students participating in the school breakfast program only.

Playground supervision begins at 8:05 a.m.

#### **LUNCH SCHEDULES**

Grades K,	11:30 a.m. – 12:10 p.m.
Grades 1 <sup>ST</sup> & 2 <sup>ND</sup>	12:20 p.m. – 1:00 p.m.
Grades 3 <sup>rd</sup> & 4 <sup>th</sup>	11:55 a.m. – 12:35 p.m.
Grades 5 <sup>th</sup> & 6 <sup>th</sup>	12:45 p.m. – 1:30 p.m.
(Wednesday) 5 <sup>th</sup> & 6 <sup>th</sup>	12:45 p.m. – 1:25 p.m.



## **CROSSING GUARDS**

Crossing guards will be stationed at the following locations based on the recommendations of the Los Angeles County Sheriff's Department:



LocationA. M. CoverageP.M. CoverRosecrans/Woodruff7:30 - 9:002:30 - 3:45

Crossing Guards coverage on shortened and minimum days will be as follows:

1:30 p.m. - 2:35 p.m. on shortened days 1:55 p.m. - 12:55 p.m. on minimum days

## SCHOOL ATTENDANCE AND TARDY POLICY

There is probably no more important factor in a child's education than maintaining regular attendance. It is extremely difficult to successfully keep up with classwork if attendance is inconsistent. The State of California compulsory attendance law states:



Education Code Section 48200: Each person subject to compulsory full time education... shall attend school for the full time designated...and each parent, guardian, or other person having control or charge of the pupil shall send the pupil to school for the full time designated as the length of the school day as determined by the governing board of the school district in which the residence of either parent or legal guardian is located.

When a child returns to school following an absence, a written excuse must accompany the child. The elements of an absence note must include: the pupil's name; the name and signature of the person who wrote the note (and relationship to the child if other than parent or legal guardian); the date of the note; the date of the absence to which the note refers; the reason for the absence. Telephone calls to the office may be made in place of a written note.

Your child must be in line when the 8:20 bell rings, otherwise your child will be considered tardy. A student arriving more than 30 minutes late is considered truant. An excused tardy would include doctor and dentist appointments accompanied by a note from the doctor or dentist, funerals and court appearances.

## LEAVING SCHOOL DURING THE DAY

When students must leave school before the close of the school day, It is considered an "early out" and can affect your child's attendance. A parent or guardian with proper identification must come to the school office to sign them out. Children will be sent for and then released to you from the office. This is a legal requirement to safeguard you and your children as well as the school. Only authorized adults with proper identification who are currently listed on the emergency card will be allowed to pick up students early. If your child leaves early for a doctor or dentist appointment, please provide a note from the doctor or dentist office upon return to school.

Students will not be released during the last 15 minutes of class due to homework assignments and crucial information from the teacher.

## PERFECT ATTENDANCE RECOGNITION

Each trimester, students with perfect attendance will be recognized for their efforts that trimester. Perfect attendance is being in school, and on time every day with no early outs.

## FORGOTTEN LUNCHES AND MISCELLANOUS ITEMS

If a lunch, homework, musical instrument or other item was left at home, have your child check the office at recess to see if the item has been brought to school for them. The office staff will leave the items on the counter for students to pick up. Instruction will not be interrupted to inform children of items left for them. We ask for your cooperation with this so we can minimize interruptions in the classroom.

#### **SNACKS**

Taking in adequate nutrients during the school day will help your child do their best at school. We encourage students to bring a healthy snack to be consumed during morning recess. Here are some snack suggestions that will help your child do his/her best: individual packaged nuts, string cheese, fruit, carrot sticks, celery stuffed with peanut butter, pretzels, 1/2 sandwich, and granola bars. Snacks are for each student's individual consumption and may not be shared with friends.

## **USE OF SCHOOL PHONE**

Students must obtain written permission from their teachers before being allowed to use the school phone and only when the need is urgent.



## **MESSAGES**

The office staff is not always able to get messages to students as students are often not in their classrooms due to P.E., library and computer or science lab time. Additionally, we cannot guarantee that the message will be delivered accurately. Therefore, it is important that you make arrangements with your child before school as to childcare, after school activities, rainy day pickups, etc.

## **APPLE**

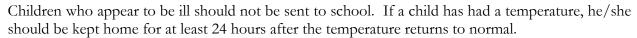
## (After-school Program Promoting Learning and Enrichment)

The APPLE Program builds on existing community partnerships to develop and implement a program of after-school learning and enrichment activities for students with the following goals:



- ★ Improve academic achievement by students
- ★ Improve community and school safety (decreases in crime rates, discipline actions)
- ★ Meet the needs of parents to have safe places with structured and supervised activities for their children during after-school hours each day
- ★ Provides students with enrichment experiences not currently available to them

## STUDENT HEALTH





Please let the school staff know if your child has contracted a contagious disease such as chicken pox, head lice, etc., so that appropriate precautionary measures may be taken.

If a student is required to take medication, (including cough drops) a doctor's written order must be on file. Forms are available in the Health Office. Medication is kept in the health office and is dispensed by the health assistant, with written permission only.

At no time should medication be in the possession of children at school unless a written authorization from a physician is on file in the health office reflecting medical need to carry and self-administer a rescue medication. The doctor must also certify that the student is trained and capable to do so.

Please administer medications to your children at home and do not send any medications to school with your child, unless you have followed the proper procedures.

## SCHOOL CALENDAR

A school calendar will be sent home monthly to keep you informed of school holidays, special events, early dismissals, etc. Please keep it for quick reference on special non-regular days. Also, be sure to check the marquee for important messages.

EVERY WEDNESDAY is an early dismissal day (1:25 PM).

## LOST ARTICLES



Parents are encouraged to label all backpacks and articles of clothing, etc., with their child's name. Your help is greatly needed in teaching children to care for their own belongings. Many items go unclaimed on the "Lost and Found" cart. After the close of the school year, unclaimed articles will be given to a local charity. Please check on lost items as soon as possible after they are found to be missing. Most items are kept in the Lost/Found area for a few days after being turned in. The school is not responsible for any lost items.

## **REQUESTS FOR HOMEWORK**

Homework will not be provided for a one day absence. If homework is desired for an absence that exceeds one day, the request may be made before 9:00 a.m. on the second day of absence. Homework should be picked up in the office.

## **HOMEWORK**

Homework is viewed as an opportunity to extend the classroom experience and to reinforce learning. Equally important is the work habits your child will be developing: the ability to take an assignment, follow the directions, complete the work independently and return it to his/her class on time.



We hope that a parent's role will be one of encouragement and providing a place and time for their child to complete his/her own work. Parents will be notified when students are not completing assignments and consequences will be given which may include exclusion from extra-curricular activities or a detention during recess or afterschool.

The daily amount of time required for homework will vary depending upon the grade level. Individual teachers will send homework policies for your information. Homework is always a review and practice of work already presented in class. It should be completed independently, with a minimum amount of help needed. If your child is struggling with homework please make an appointment to speak with their teacher.

## INDEPENDENT STUDY CONTRACTS

Sometimes, because of unexpected family needs, a child may need to be absent from school for reasons other than illness. Such absences are considered unexcused by the state and are recorded accordingly. As an alternative to these unexcused absences, we can arrange for your child to be placed on an Independent Study Contract if they will be absent from 5-10 days. This contract must be arranged 1 week prior to the absences. By doing so, you will ensure that your child does not fall behind in their class work nor will their absences be considered unexcused. Any absence that will extend 10 days will need district approval for Independent Study.

An independent study contract consists of the following:

- 1. The parent must make an appointment with the principal to discuss Independent Study contract.
- 2. The parent agrees to supervise the child's completion of study/work assignments.
- 3. The teacher makes up a packet of appropriate work for the duration of the time away from school.
- 4. The student brings the completed work packet back to school on the **first** day he/she returns to class.

Please contact the school office or your child's teacher for further information.

## **SCHOOL SAFETY**

Parents, students and staff expect school to be a safe place. Please help us maintain a safe school by adhering to the following policies and practices:



## BEFORE SCHOOL

Students should not arrive to school before 8:05 unless they are coming for the school breakfast program. All students who arrive before 8:05 will go to the cafeteria and be expected to take a school breakfast that parents are responsible for paying for. Due to federal regulations, parents are not allowed in the cafeteria with students during breakfast. Parents are welcome to join us for our flag ceremonies on Mondays and Fridays. For the safety of all students we ask that parents remain behind the red line between the 50 and 60 wings. Parents are not to be on the playground or in line with students.

On none flag ceremony days, parents are requested to say goodbye to students at the gates.

## **DISMISSAL**

All students, with the exception of Kindergarten, are dismissed from their classrooms and are to walk directly home after school, report to the pick-up zone to be picked up, or report to APPLE. Students are not to play on the playgrounds after dismissal. Kindergarten students MUST be picked up by a parent/guardian at their classroom. Middle and High School students are not allowed on campus to pick up siblings with the exception of a kindergarten sibling; Middle/High School siblings picking up kindergarten students should enter campus through the front office. Friends of middle/high school siblings are not allowed. Students may not linger on school grounds, near the office or by the entrance of the parking lot. All students

waiting for parents in the front of the school including middle/high school students should wait in the pickup zone. The pick-up zone is located near the exit of the parking lot. Students must load into vehicles or meet parents at the pick-up zone. Students are not to enter the parking lot unless accompanied by a parent.

## **VISITORS**

In accordance with district policy, parents and other individuals authorized by parents are welcome to observe classes with prior approval by the principal and at a time agreed upon with the classroom teacher. Visits are limited to 20 minute unless prior arrangements are made with the principal. In order to ensure an uninterrupted instructional program, conversations with the teacher or students are not allowed during a classroom visit. Parent –teacher conferences are held before or after school. Visitors should come to the office to sign-in and obtain a visitor badge.

## **VOLUNTEERS**

Parent volunteers are welcomed and encouraged. In accordance with district policy, volunteers are those individuals who have made prior arrangements with teachers to volunteer on specific dates and times. Volunteers must complete a volunteer application available in the office and must be listed in the teacher's volunteer log located in the office. Our PTA also is in need of volunteers to help with PTA events and to fill vacant positions on the PTA.

## ITEMS INAPPROPRIATE FOR SCHOOL

Personal items are not to be brought to school without prior permission from the student's teacher. When a personal item is at school, it should be left in the classroom during all recess breaks and taken out in class only at the time that has been approved by the teacher. Some items (knives, weapons, matches etc.) are illegal on school grounds and possession of these items will result in severe disciplinary action.

## **EMERGENCY INFORMATION**

For your child's safety, it is your responsibility to see that the school office has a correct home address and telephone number for each child, the place of employment and telephone numbers of parents or others who may be called if a child becomes ill or injured at school.

Please help us by keeping this information current by visiting our office if you move and/or if your contact numbers change.

## **BICYCLE RULES**

The school district provides bicycle racks on the grounds so that students of grades 3-6 may have a place to put their bicycles while they are in class. Bicycles must be kept locked when parked on school grounds. For the pupil's own protection, it is recommended that the bicycle be licensed with the Sheriff's Department (L.A. County Ordinance 3027). *Students must bring a helmet & pass a test in the office before riding a bike to school.* 

Our bicycle regulations are:

- 1. No bicycle riding is permitted on the school grounds or corridors, parking lot and sidewalks.
- 2. Only students in grades three through six may ride bicycles to school.
- 3. Double riding is not permitted.
- 4. Vehicle code regulations are to be followed.
- 5. Helmets are required. (State law)

\*PLEASE NOTE: SKATEBOARDS SCOOTERS ARE NOT ALLOWED.



## **BUS RULES**



Riding the bus to school is a privilege extended to certain students who live beyond a line designated by our district board. This privilege can be revoked at any time if proper conduct is not shown on the bus or at the bus stop. The following rules apply to bus students:

- 1. Students may not leave campus after they arrive at school.
- 2. At the bus stop, students are to line up properly and are not to play in the street or in the neighbors' yards.
- 3. Other students or personal items may not save a place in the bus line.
- 4. Students are responsible for being at the bus loading zone when the bus arrives. They should not arrive at their bus stop more than ten minutes ahead of the scheduled pick-up.
- 5. Students are expected to follow regulations established by the bus driver. While on the bus, the driver is in charge and courteous respect towards the driver is expected.
- 6. Bus citations will be issued for infractions of rules and bus privileges may be revoked.

## **UNIFORM DRESS CODE**

The Board of Education approved a mandatory school uniform policy for the students attending the Ernie Pyle Elementary School which will be strictly enforced.

Pants, Shorts, Skirts and Skorts: Navy blue (not faded) standard uniform style, fitted at waist or elastic waist. Shorts should be Bermuda-style length. NO oversized pants. Cotton, cotton blend or twill fabric suggested. Sweatpants, jogging suits or jeans are not acceptable. No stripes on sides of pants. Shorts, skirts, skorts and jumpers must be longer than the student's fingers when hands are at their sides. Shorts must be worn underneath skirts.

**Shirts or Blouses:** Navy blue, light blue or white, one solid color. Plain blouses, shirts, or polo shirts with collars or turtlenecks. Long or short sleeved. Shirts may not be longer than the longest finger when hands are at their sides. Shirts may not reveal midriff when hands are raised above head.

**Accessories:** Plain, solid colored navy blue or white socks or tights. No hats or caps except the plain District approved "bucket style hat" as per school board policy. Earrings, necklaces, bracelets and hair accessories may not be a distraction or safety issue. Staff members may ask students to remove the item and not wear it again if it is considered to be a distraction.

**Shoes** must be closed toed that fit securely on the foot. No sandals or flip-flops permitted.

## Students not in uniform will be sent to the office and parents called for a change of clothing.

Spirit shirts, or other school sponsored shirts, may be worn with uniforms on Fridays only. The first Friday of the Month is free dress. District dress code must be followed.

The responsibility for the proper attire of all students attending the Bellflower Unified School District rests with the parents or legal guardians. The principal, or his/her designee, shall make the determination whether or not the student is violating the school dress code. Violators of this policy shall be subject to school and/or district discipline procedures, including suspension and expulsion. Uniform infraction notices will be given as reminders and parents will be called to bring appropriate clothing to students who are not in uniform. As per Board Policy 5142.1, repeated violation of the District or School dress policy shall be subject to discipline procedures.

All clothes must be neat, clean, not frayed, in good repair, and be an appropriate size (e.g. baggy, oversized pants are not permitted). No hats, caps, or scarves are permitted at school. For sun protection outside, district approved "bucket style" hats are permitted. (Solid colors only, no insignias)

## CELL PHONES/ELECTRONIC DEVICES ON CAMPUS:

Students may not use or display phones during the regular school day or during participation in school activities, unless specifically authorized by school administrator or designee. Cell phones must remain out of sight and powered "OFF" throughout the school day and while on school grounds.

Failure to comply with any portion of this policy will result in immediate confiscation of the cell phone. Parents will not be notified of confiscated items that are brought to the school office.

Confiscated items may be picked up in the office by a parent/guardian only.

The school is not responsible for lost, stolen, or confiscated property.

## **BIRTHDAY CELEBRATIONS**

Ernie Pyle Elementary acknowledges the special occasion of each child's birthday and encourages parents to hold birthday celebrations with family and friends at home. In order to reduce classroom interruptions and comply with regulations regarding food distribution, classroom birthday celebrations will not be held on the Ernie Pyle campus. This includes delivery of birthday cakes, cupcakes, food items, flowers, balloons, etc. to students' classrooms. Classroom teachers will continue to recognize students on their birthdays in a meaningful, educational way throughout the year.

If items are sent, they will be kept in the office until the end of the day.

## NO ANIMALS ALLOWED



Dogs, cats or other pets are not permitted at school unless specific permission has been given by the teacher or administrator. (Stray animals on the school grounds must be sent to the animal shelter so please do not let your pet follow children to school). This is board policy.

# BELLFLOWER UNIFIED SCHOOL DISTRICT SCHOOL WELLNESS POLICY AND NUTRITION STANDARDS

The Bellflower Unified School District is committed to providing school environments that promote and protect student's health, well-being and ability to learn by supporting healthful eating and physical activity. All students in grades K-12 will have opportunities, support, and encouragement to be physically active on a regular basis. Schools will provide nutrition education and physical education that foster lifelong habits of healthful eating and physical activity. Schools will establish linkages between health education, school meal programs, extracurricular activities, and other related services such as counseling.

#### WELLNESS POLICY

In 2006, the Bellflower Unified School District adopted the Federally Mandated School Wellness Policy. This limits the types of food that may be sold on campus; it requires that specific types of food be served to students who purchase breakfast and/or lunch at school and encourages more physical activity for students throughout the day.

Bellflower Unified School District has developed some guidelines that support the *Wellness Policy* and send a positive message to students. Bellflower Unified School District wants students to eat healthful foods and live healthful lifestyles.

FAST FOOD ITEMS ARE NOT TO BE BROUGHT ON CAMPUS FOR OR BY STUDENTS TO BE EATEN OR SOLD. ONLY HEALTHFUL SNACKS SUCH AS FRUIT, CRACKERS, VEGETABLES, ETC. SHOULD BE SENT WITH STUDENTS. UNHEALTHFUL SNACKS SUCH AS CHIPS, CANDY, COOKIES, AND SODA ETC. ARE NOT ALLOWED.

## NATIONAL SCHOOL BREAKFAST/LUNCH PROGRAM

The district participates in the National School Breakfast/Lunch Program that provides nutritious meals on a voluntary, low-cost basis to students. The program offers free or reduced-price meals for students who meet the standards for participation.

- Applications for the free and reduced lunch program are sent home the first day.
- These forms must be completed and returned to the school for processing.
- Each family needs to complete one application by listing all students and household members on one application.
- Applications must be completed by each family annually.
- A Completed applications are processed by the Food Services Manager and families who qualify are notified.

## FEDERAL REGULATIONS REGARDING THE SCHOOL LUNCH PROGRAM

FEDERAL REGULATIONS REQUIRE THAT ALL FOODS PURCHASED AT SCHOOL MUST BE EATEN BY STUDENTS WHILE AT SCHOOL OR ATTENDING A SCHOOL FUNCTION.

- ★ Students who do not qualify for the free or reduced lunch program may bring cash to pay for meals.
- Please be sure the money is in a sealed envelope with the student's name and room number.
- ☆ It is strongly recommended that parents take advantage of the pre-paid lunch account.
- Parents may submit a check made out to BUSD Food Services or use a credit card. To use this service you would call the Nutrition Services office at (562) 866-4192 ext. 7803.
- To protect the account code, numbers should not be shared. Parents are responsible for monitoring the account balance.
- Balanced breakfasts, lunches, milk and orange juice are sold daily in the school cafeteria. Prices are subject to change.
- If a child forgets their money, they must call home for it. Students without a lunch will be provided a small meal that will be charged to their account.

## SCHOOL DISCIPLINARY POLICY

School discipline is an integral part of maintaining a safe and effective learning environment. The purpose of discipline is to provide a classroom environment conducive to learning, to provide a playground atmosphere that allows for the enjoyment of physical activity and socialization and to provide a pleasant cafeteria environment that promotes good nutrition.

To meet these goals, students are expected to treat each other and all adults in a courteous, respectful way through their words and actions, to use appropriate language, to keep their hands, feet and objects to themselves and to observe all playground, cafeteria and classroom rules.

## **CLASSROOM RULES**

Each teacher has an effective classroom management system with rewards and consequences that is shared with parents at Back-to School Night.

## **SCHOOL WIDE RULES**

- 1. Keep hands, feet and objects to oneself.
- 2. Respect the feelings and property of others. Refrain from teasing, fighting, or use of bad language and/or gestures.
- 3. Follow directions of all adults the first time.
- 4. Walk to and from the playground.
- 5. Use restrooms appropriately.

## PLAYGROUND RULES

- 1. Use equipment properly.
- 2. Play safely.
- 3. Follow the posted rules of the game.
- 4. "Freeze" and squat when the bell rings.
- 5. Eat snacks in designated areas only.

## **CAFETERIA RULES**

- 1. Get water, condiments and utensils before sitting at your table. If you need something, raise your hand.
- 2. Speak in an inside voice only to the person on your right or left.
- 3. Eat only your own food. Sharing food is not allowed.
- 4. Stay seated until dismissed
- 5. Throw your tray away only when your table is dismissed.

## **REWARDS AND CONSEQUENCES**

Rewards include "Golden Paws"; positive notes and phone calls home; verbal praise and Student of the Month recognition;

Consequences may include counseling by the teacher; loss of recess; time-out; 30 minute after school detention or office referral

If student behavior is of a severe nature, other steps may be taken. The following serious infractions may require in-school suspension from class or suspension from school:

- 1. Verbal disrespect to adults.
- 2. Repeated use of obscene language or gestures
- 3. Fighting or bodily harm to another person
- 4. Damage to school or personal property.
- 5. Violation of acts enumerated in the Education Code, Section 48900, which specifies causes for suspension.

## NO BULLYING POLICY

Bullying is considered to be intentional, repeated hurtful acts, words or other behavior, such as name calling, threatening, or shunning committed by one or more children against another. Bullying can occur physically, emotionally, or verbally.

## At Ernie Pyle we have a No-Bullying Policy with the following consequences:

<u>1st Offense:</u> Any student accused of bullying another student will be sent to the principal. The principal will conference with the all students involved to try to get matters resolved. The parents of both students will be contacted to make them aware of the situation. Consequences may be assigned if the student is found to be guilty.

<u>2<sup>nd</sup> Offense</u>: If the student continues the acts, a formal parent meeting between the parent and the principal will take place. The student may be formally suspended for 1 day. Additional privileges may be revoked. <u>3<sup>rd</sup> Offense</u>: If the student continues the acts even after a formal parent conference has taken place, a 3 day suspension will be given with the possibility of an administrative transfer/expulsion if it is determined that the safety of the victim is at stake.

We appreciate your support in discussing this *No Bully Policy* with your child.

Ernie Pyle Elementary School

Notice of Non-Discrimination: The Bellflower Unified School District does not discriminate on the basis of race, color, national origin, religion, sex, age, disability, language, ancestry, or marital status in their educational programs and activities or employment practices. Students/parents who have questions or concerns about the policy can contact assistant superintendent of Instructional Personnel and Programs at (562) 866-9011 ext. 3278.

Aviso de no discriminación: El Distrito Escolar Unificado de Bellflower no discrimina a base de raza, color, origen nacional, religión, sexo, edad, discapacidad, idioma, antepasados, o estado civil en sus programas y actividades de instrucción o prácticas de empleo. Los estudiantes o padres de familia que tengan preguntas o inquietudes sobre la política pueden ponerse en contacto con la sub superintendente de programas y personal de instrucción llamando al (562) 866-9011 Ext. 3278.

## PARENT ACKNOWLEDGEMENT

I have received and read the Ernie Pyle Elementary Handbook.

I have reviewed the handbook with my child and support the school rules and policies.

Please Print Clearly		
Student Name:	Date:	
Parent Name:	Date:	